Omega Sochi Hotel Reservation Form

for The International Conference on Metamaterials and Nanophotonics

METANANO 2018

Dear guests,

Thank you for choosing Omega Sochi Hotel! Please fill in the reservation form on the next page in accordance with the example below and email it to reservations-os@center-omega.ru, after doing so you will receive the confirmation of your reservation.

If you have any questions, please call +7 862 262 72 72

Important information:

• Check-in time: 14:00
• Check-out time: 12:00
• If a guest checks in from 00:00 to 14:00 on the day of arrival, he/she will be charged half of the cost of a one-night stay. If guests stay at the hotel longer, they will be charged for their stay in the following order: from 12:01 to 18:00 - half of the cost of a one-night stay, from 18:01 to 23:59 the full cost of a one-night stay.
• In case of triple occupancy an extra bed will be provided for the third guest.
• Children under 3 stay at the hotel for free, children over 3 are charged in accordance with the price list.
• The payment is made in cash or by card upon arrival to the hotel, and a deposit in the amount of the cost of a one-night stay that shall be made by filling in the Bank Card Authorisation Form is required as a booking guarantee.
• Cancellation can be made without a penalty 10 days before the day of arrival. In case of late cancellation, the hotel will charge a penalty in the amount of the cost of a one-night stay.

Example

<table>
<thead>
<tr>
<th>No.</th>
<th>Name of Guest 1/ Name of Guest 2/ Name of Guest 3</th>
<th>Room Type</th>
<th>Arrival Date</th>
<th>Arrival Time</th>
<th>Departure Date</th>
<th>Departure Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jackson Jack/ Jackson Maria/ Jackson Michael</td>
<td>Junior Suite</td>
<td>20/03/2017</td>
<td>14:00</td>
<td>25/03/2017</td>
<td>12:00</td>
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</tbody>
</table>
## Reservation Form

### Single Occupancy

<table>
<thead>
<tr>
<th>No.</th>
<th>Guest Name</th>
<th>Room Type</th>
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### Double Occupancy

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### Triple Occupancy

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<th>Arrival Time</th>
<th>Departure Date</th>
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Contact person ___________________________
Tel ______________________________________
Email ____________________________________
Bank Card Authorisation Form

Omega Sochi Hotel
354340, 3, Olympiyskiy avenue,
Imeretinskaya valley, Sochi, Russia
Tel: +7 862 262 72 72
Fax: +7 862 243 38 90
reservations-os@center-omega.ru
reception-os@center-omega.ru
https://www.bh-s.ru/omegasochihotel

In case of late cancellation, the Hotel reserves the right to charge the penalty in the amount of a one-night stay.

I, ____________________________ ________________,
hereby authorize Tulip Inn Omega Sochi Hotel to use my debit/credit card as a guarantee for the reservation.

Cardholder Information:

Cardholder Name (as written on the card)______________________________________________

Visa □ MasterCard □ American Express □ Diners Club □
China Union Pay □ JCB □

Note: Visa Electron and Maestro cards are not accepted

Debit/Credit Card No.  _______________________________________
Expiration Date  __________________/____________________

Registered Address ___________________________________________
City / Country ________________________________________________

Tel. ____________________________ E-mail ____________________________

Guest Information:

Guest’s Name __________________________________________________
Reservation Confirmation No. ______________________________________
Arrival Date __________________________ Departure Date ________________________
Charges guaranteed by debit/credit card:

Accommodation  

Extras  

Others (specify)  

I understand that this form represents the guarantee of the above-mentioned reservation and I allow the Hotel to charge my debit/credit card in the amount of (in RUB)  

(in words)  

Date  

Cardholder Signature  

We kindly ask you to attach the following documents to this form and send it to us by fax or e-mail.

1. Debit/credit card scan (both sides). The card should be signed on the reverse. CVC code must be closed.
2. Scan of the cardholder’s passport.