

Omega Sochi Hotel Reservation Form

for The International Conference on Metamaterials and Nanophotonics

METANANO 2018

Dear guests,

Thank you for choosing Omega Sochi Hotel! Please fill in the reservation form on the next page in accordance with the example below and email it to reservations-os@center-omega.ru, after doing so you will receive the confirmation of your reservation.

If you have any questions, please call +7 862 262 72 72

Important information:

- Check-in time: 14:00
- Check-out time: 12:00
- If a guest checks in from 00:00 to 14:00 on the day of arrival, he/she will be charged half of the cost of a one-night stay. If guests stay at the hotel longer, they will be charged for their stay in the following order : from 12:01 to 18:00 - half of the cost of a one-night stay, from 18:01 to 23:59 the full cost of a one-night stay.
- In case of triple occupancy an extra bed will be provided for the third guest.
- Children under 3 stay at the hotel for free, children over 3 are charged in accordance with the price list.
- The payment is made in cash or by card upon arrival to the hotel, and a deposit in the amount of the cost of a one-night stay that shall be made by filling in the Bank Card Authorisation Form is required as a booking guarantee.
- Cancellation can be made without a penalty **10 days before the day of arrival**. In case of late cancellation, the hotel will charge a penalty in the amount of the cost of a one-night stay.

Example

Triple Occupancy						
No	Name of Guest 1/ Name of Guest 2/ Name of Guest 3	Room Type	Arrival Date	Arrival Time	Departure Date	Departure Time
1	Jackson Jack/ Jackson Maria/ Jackson Michael	Junior Suite	20/03/2017	14:00	25/03/2017	12:00

Reservation Form

Single Occupancy						
No.	Guest Name	Room Type	Arrival Date	Arrival Time	Departure Date	Departure Time
1						
2						
3						
4						
5						

Double Occupancy						
No.	Name of Guest 1/ Name of Guest 2	Room Type	Arrival Date	Arrival Time	Departure Date	Departure Time
1						
2						
3						
4						
5						

Triple Occupancy						
No.	Name of Guest 1/ Name of Guest 2/ Name of Guest 3	Room Type	Arrival Date	Arrival Time	Departure Date	Departure Time
1						
2						
3						
4						
5						

Contact person _____

Tel _____

Email _____

Bank Card Authorisation Form

	Omega Sochi Hotel 354340, 3, Olimpiyskiy avenue., Imeretinskaya valley, Sochi, Russia Tel: +7 862 262 72 72 Fax: +7 862 243 38 90 reservations-os@center-omega.ru reception-os@center-omega.ru https://www.bh-s.ru/omegasochihotel
Date _____	
To _____	
Credit Card Authorization Form _____	

In case of late cancellation, the Hotel reserves the right to charge the penalty in the amount of a one-night stay

I, _____,

hereby authorize Tulip Inn Omega Sochi Hotel to use my debit/credit card as a guarantee for the reservation.

Cardholder Information:

Cardholder Name (as written on the card) _____

Visa
 MasterCard
 American Express
 Diners Club
 China Union Pay
 JCB

Note: Visa Electron and Maestro cards are not accepted

Debit/Credit Card No.

Expiration Date /

Registered Address _____

City / Country _____

Tel. _____ E-mail: _____

Guest Information:

Guest's Name _____

Reservation Confirmation No. _____

Arrival Date _____ Departure Date _____

Charges guaranteed by debit/credit card:

Accommodation

Extras

Others (specify) _____

I understand that this form represents the guarantee of the above-mentioned reservation and I allow the Hotel to charge my debit/credit card in the amount of **(in RUB)** _____

(in words) _____ .

Date _____ Cardholder Signature _____

We kindly ask you to attach the following documents to this form and send it to us by fax or e-mail.

1. Debit/credit card scan (both sides). **The card should be signed on the reverse. CVC code must be closed.**
2. Scan of the cardholder's passport.